

TIGP-INS Regulations for Selecting Advisors

1. Following is the detailed regulations for selecting advisors in TIGP-INS.
2. For selecting advisors:
 - a. Each student must select two thesis advisors (one from the enrolled university and the other from Academia Sinica) and fill in the thesis advisor record form to INS office within the 1st year.
 - b. Each faculty only can serve as the primary advisor for maximum of 2 students and the co-advisor for maximum of 3 students at any given time of the TIGP-INS program.
3. For Changing the advisors:
 - a. If a student needs to change the primary advisor (or co-advisor), he/she needs to fill in the “Advisor Change Form”. The application becomes effective after approving by the INS coordinator.
 - b. If a student changes the primary advisor within two years of enrollment, he/she would be counted into the two limitation of the new primary advisor.
 - c. If a student changes the primary advisor after the third year of enrollment, he/she could be excluded to the two-upper limitation of the new primary advisor. However, only one student allowed for this situation for the new primary advisor.
 - d. After the advisor changing application becomes effective, the numbers of students in former and new advisors will be adjusted coordinately.
4. For leaving of absence and back to school
 - a. If a student would like to apply leave of absence, he/she need follow the regulation to finish application to the enrolled university. The student needs to inform and get the agreement from INS coordinator for this application.
 - b. If the leaving of absence application is approved, the student will be still included in the two-upper limitation of the primary advisor. If the student applies for leaving of absence due to irresistible reasons, such as family issue, health issue, etc. The student numbers could be discussed and adjusted by the Academic Affairs Committee by providing the relevant information to the TIGP-INS office.
 - c. If a student back to school, this student will be included in the two-upper limitation of the primary advisor. However, if the student is adjusted to exclude in the number of the advisor by Academic Affairs Committee, the student could be excluded to the two-upper limitation. However, the primary advisor can take new student until only one TIGP-INS student study in his/her lab.
5. This regulation is approved by the Academic Affairs Committee.